

INSTRUCTIONS FOR NEVADA CHEMICAL INFORMATION SHEET

**STOP!! BEFORE YOU FILL OUT THESE FORMS, MAKE AS MANY COPIES
OF THE MASTERS IN THIS PACKET AS YOU NEED.**

Public Law 99-499 requires all companies with facilities who manufacture, store or transport Extremely Hazardous Substances (EHS) to report the material types and amounts annually.

PLEASE READ THE ATTACHED INSTRUCTIONS CAREFULLY BEFORE YOU BEGIN FILLING OUT THE REPORT FORMS. If your facility does not meet any of the hazardous substances reporting requirements, you must complete and return **PAGE 1a**.

CHEMICAL SPECIFIC INFORMATION CAN BE OBTAINED FROM THE *MATERIAL SAFETY DATA SHEET* (MSDS) OR FROM THE CHEMICAL SUPPLIER.

For specific SARA Title III/EPCRA information, you may call: 1) 1-800-535-0202; 2) (775) 687-6973; 3) your Local Emergency Planning Committee (Page 13).

The EPA Website address is: [HTTP://WWW.EPA.GOV/SWERCPEP](http://www.epa.gov/swercepp).

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EACH PARAGRAPH BELOW CORRESPONDS WITH THE SAME NUMBERED
SECTION ON THE CHEMICAL INFORMATION SHEET

1. Enter the Chemical Abstract Service (CAS) number. For mixtures, enter the CAS number of the mixture as a whole. If the mixture has several CAS numbers, enter the CAS number of the chemical which represents the highest percentage of the mixture. If the material has no CAS number but is still reportable, you may use the Non-CAS Chemical (NCC) report (page 5).
2. Enter the chemical name of the substance reported.
3. Enter the common name of the substance, if there is one.
4. Chemical content. Mixture or Pure. Check appropriate box.
5. If you meet the provisions of SARA, Title III, Section 322 and are claiming a trade secret, check this box.
6. Physical State. Check the appropriate box.
7. Health Hazard. If a toxic warning is supplied on the MSDS, it will be given in terms of Acute or Immediate, or in terms of Chronic or Delayed. Check appropriate box(es).
8. Physical Hazard. Check the box for any or all hazards as noted on the MSDS.
9. Inventory Amount
Report, in pounds, maximum quantity on site at any one time.*
Report, in pounds, average daily amount stored.*

*** If this chemical does not meet the threshold planning quantities (TPQ) required for reporting as an extremely hazardous or a highly hazardous substance, but meets the fire marshal's reporting requirements, the quantity may be reported in common terms such as gallons or cubic feet.**

10. Container Type. Enter the proper letter code designator.
- | | |
|------------------------------|-----------------------------------|
| A. Above ground tank | L. Cylinder |
| B. Below ground tank | M. Glass bottles or jugs |
| C. Tank inside building | N. Plastic bottles or jugs |
| D. Steel drum | O. Tote bin |
| E. Plastic or non-metal drum | P. Tank wagon |
| F. Can | Q. Rail car |
| G. Carboy | R. Plastic bucket |
| H. Silo | S. Metal Bucket |
| I. Fiber drum | T. Cryogenic metal dewar |
| J. Bag | Z. Other (ie: aerosol cans, etc.) |
| K. Box | |
11. Temperature. Enter the number code.
7. Cryogenic conditions (materials maintained below 130 degrees Fahrenheit)
 6. Less than ambient temperature but not cryogenic
 5. Greater than ambient
 4. Ambient temperature (same temperature as surrounding area)
12. Pressure. Enter the number code.
3. Less than ambient pressure
 2. Greater than ambient pressure
 1. Ambient pressure (same pressure as surrounding area)
13. Note the location of this chemical on the site plan, Page 11, and record the buildings, areas, tanks or other places of storage here. Use the letter and number coordinates for this site plan. If site plan coordinates are not available, describe location of material. Multiple 8-1/2 x 11 sheets for a composite will be acceptable. Note number of days per year the substance is stored at site. Check confidential box if storage location is not for public knowledge.
14. If this chemical is listed as an "Extremely Hazardous Substance" and is manufactured for transport in an amount greater than the Threshold Planning Quantity, note the amount manufactured in tons each year. Check the appropriate box if this is a seasonal operation or year round operation.

According to PL 99-499, submittal of SARA Title III information for Section 311 and 312 is due March 1. Late filing may be referred to the U.S. Environmental Protection Agency for further action.

**FOR REPORTING NON-CHEMICAL ITEMS, USE THE "NEVADA STATE FIRE MARSHAL
UNIFORM FIRE CODE SUPPLEMENTAL MATERIALS REPORT" (PAGE 9).
INSTRUCTIONS FOR THE UFC REPORT APPEAR ON PAGES 6, 7 & 8.**